

THE MOUNT LODGE No. 14  
INSTALLATION MEETING On ,  
Monday 10 th January, 2022, 4.30 P.M Sharp

ORDER OF PROCEDURE

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**1.To open the Lodge;**

The Lodge will be opened in due and ancient form by the Worshipful Master.

**2.To Salute the W.Master**

**As per direction of D of C Brethren will salute W.M. as Freemasons**

**3. To Read the Dispensation**

**Secretary will read the Dispensation and will also inform that Photo Dispensation has been Obtained which is valid for full calendar year of 2022.**

**4 To read the summons convening the meeting**

Bro. Asst.Secretary will read the summons convening the Meeting

**5.To read, if approved, confirm and adopt the minutes of the Regular( Election) meeting ( By dispensation) held on Saturday the 4<sup>th</sup> December 2021.**

Asst. Secretary will inform that the minutes have been circulated to all brethren by Email and WhatsApp and propose that it may be taken as read and this will be seconded by D of C. WM will put to vote, confirmed and adopted.

**6.To report the proceedings of the permanent committee meeting held on 13 December 2021. Bro.Secy. will do so.**

**7. To read, confirm and adopt the 159<sup>th</sup>Annual Report and Audited Statement of Accounts for the year ended 30<sup>th</sup> September, 2021 and consider subjects arising there from :**

Director of Ceremonies W.Bro.Pari Arasu will propose that the 159<sup>th</sup> Annual Report and Audited Statement of Accounts for the year ended 30<sup>th</sup> September, 2021 having been printed and circulated by E.Mail may be taken as read and adopted.

IPM , will second.

WM will put to vote, confirm and adopt. D of C , will be still upstanding and announce

- a. "Arising out of the recommendations of the Permanent Committee I propose that a hearty vote of thanks be accorded to:W.Bro. P.Pasupathinathan ,Worshipful Master, for the excellent manner in which he conducted the working of the Lodge and recommend that a Past Master's Jewel be presented to him.

IPM will second .....

CARRIED WITH ACCLAMATION.

- b. D of C will announce "I propose that a hearty vote of thanks be accorded to: W.Bro.Venkat Natarann , Treasurer for the efficient discharge of his duties.

IPM , will second

..... CARRIED WITH ACCLAMATION.

- c. D of C to announce

"I propose that a hearty vote of thanks be accorded to V.W.Bro. K.S.Sankaran, Asst.Secretary for his zeal and the efficient dischar of his duties, for the second year in succession."

IPM. will second .....CARRIED WITH ACCLAMATION.

- d. SW. Bro.Mukundan Vijayan Will stand up and say: Worshipful Master,  
The Lodge places on record its appreciation of the encouragement, support and valuable assistance rendered by the Past Masters of the Lodge; ( no one to Second )

D of C will announce ..... CARRIED WITH ACCLAMATION

- e. D of C will be still upstanding and announce ..  
The Lodge also places on record its appreciation of the Officers and Brethren of the Lodge for their active participation and support in the working of the Lodge.

IPM second .....CARRIED WITH ACCLAMATION.

- f. D of C will be still upstanding and announce  
The Lodge places on record its appreciation for the support and assistance given by R.W.Bro.Ramadurai , the Regional Grand Secretary, V.W.Bro.D.R, Chandramouli, Officer on Special Duty and staff members of the Regional Grand Lodge of Southern India.

IPM will second .....CARRIED WITH ACCLAMATION.

- g. D of C. will be still upstanding and announce  
The Lodge places on record its appreciation for the support and assistance given by the Premises Committee.

IPM will second .....CARRIED WITH ACCLAMATION

- h. D of C will propose the following propositions for donations one by one and they should be individually put to vote and passed:

The following contributions be made from Charity account for the year 2020-21.

RGL Charitable Trust	Rs. 3000
Madras Masonic Charitable Trust	Rs. 3000
Kachi Moodoor Archakas Welfare Trust	Rs. 3000
Sri Ramakrishna Mission Ashrama	Rs. 2000

- D of C , will announce “ I propose that a sum of Rs.3,000/-be donated to the Regional Grand Lodge of SouthernIndia Charitable Trust.  
IPM , will second. WM will put it for vote and confirm.
- D of C announce “ I propose that a sum of Rs.3,000/- be Donated to theMadras Masonic Charitable Trust.”  
IPM will second. - WM will put it for vote and confirm.
- D of C , announce “ I propose that a sum of Rs.3,000/- be donated to the KachiMoodoor Archakas Welfare Trust.”  
IPM will second. - WM will put it for vote and confirm.

4. D of C , will announce “ I propose that a sum of Rs.2,000/- be donated to the Ramakrishna Mission Ashrama.”  
IPM will second. - WM will put it for vote and confirm.

D of C will announce “ These donations may be carried with Acclamation”

- I D of C be still upstanding and announce  
“ I propose that the rest of the report and the Audited Statement of Accounts be brought on record , read and be adopted” and in the Minutes of the Meeting.

IPM will second.

WM will put it for vote and confirm. - CARRIED WITH ACCLAMATION

8. To Test for proficiency in the 1 st Degree any One or Two of the following :  
a) Bro.Lakshinarasimhan Narayanan initiated on 4<sup>th</sup> January 2020.  
b) Bro.Venkataraman Lakshminarayanan initiated on 9<sup>th</sup> October 2021.  
WM To say this may be passed over.

9. To open the Lodge in the 2nd Degree.

*The Lodge will be opened in the Second Degree, after ensuring all EAs are passed out.*

- 10 To Pass to the Degree of Fellowcraft any One or Two tested for Proficiency under Item No.8  
WM To say this may be passed over.

- 11 To Test for proficiency in the 2 Degree any one or Two of the Following :  
a) Bro.Namasi Krishnan Asaithambi passed on 13<sup>th</sup> November 2021  
b) Bro.Mahendraraj Soundarapandian passed on 13<sup>th</sup> November 2021  
WM To say this may be passed over.

- 12 To Open the Lodge in the 3 rd Degree.

*The Lodge will be opened in the Third Degree, after ensuring all FCs are passed out.*

- 13 To Raise to the Sublime Degree of Master Mason any one or Two tested for Proficiency under Item No.11.  
WM To say this may be passed over.

Call Off by W.M. Only V.S.L, TB.to be closed. Lights should not be Off,

**Call Off 5.30 p.m. – Group Photo - Refreshments Call On 6.00 pm.**

Call On :

**14 To receive R.W.Bro. T.V.Suryanarayanan P.Dy.G.M., Dy.R.G.M – Representative of Right Worshipful The Regional Grand Master of the Regional Grand Lodge of Southern India along with his deputation.**

WM : Bro.D of C You will now retire and inform the Officiating R G D of C that the Lodge is ready to receive R W.Bro R.W.Bro.T.V.Suryanarayanan , Worshipful the Deputy Regional Grand Master, representative of R.W.The Regional Grand Master of the Regional Grand Lodge of Southern India along with his Officers.

D of C will retire, inform and on return will be announced and admitted.

**REPORT**

The Officiating R G D of C will be announced and admitted and he will inform the WM that at the invitation of the Lodge R W.Bro R.W.Bro.T.V.Suryanarayanan , P.Dy.G.M.Worshipful The Deputy Regional Grand Master, representative of R.W.The Regional Grand Master of the Regional Grand Lodge of Southern India along with his Officers and desires admission.

WM will say:

Officiating R G D of C it will be our pleasure to receive him;  
Bro.D of C, form a suitable escort”..

WM will say: Bro. Officiating R G D of C you may retire if you so desire.

**LODGE ESCORT**

Bro. JD	SD
Chaplain	W.Bro. (IPM)
Steward	Steward

Dy.RGM, along with his deputation will be announced, received with claps and seated.

He will then be saluted and greeted.

**15 : To Resume the Lodge in the I st Degree**

WM with the permission of RGM shall resume the Lodge in the 1<sup>st</sup> Degree by Short method.

WM will welcome the GL & RGL officers  
Past and present, Ruling Masters, Visiting Brethren and Brethren of the Lodge.

W.Master can give a brief report about the working of the Lodge during his Mastership.

**16. To Install Bro.Mukundan Vijayan as the Worshipful Master of the Lodge for the year 2021-22 who will then appoint and invest his Officers including the Treasurer already elected & Tyler chosen.**

I.O. will request the Lodge D of C to place the following Past Masters in the Chairs:

Senior Warden  
Junior Warden  
Inner Guard

**D of C will ensure that the Master Elect (ME) will sit next to him in the first row of South East part of the Lodge**

D of C to W.M. :

I present to you Bro.Mukundan Vijayan, Master-Elect of this Lodge to receive at your hands the benefit of Installation.

**The Ritual to be proceeded as per Book.**

(Master-Elect faces the Secretary. The Secretary reads the Ancient Charges, standing in his place to do so. The Master-Elect shows the sign of Reverence after each clause and drops it.)

THE ANTIENT CHARGES AND REGULATIONS :

- (1) You agree to be a good man and true, and strictly to obey the moral laws.
- (2) You agree to be a peaceful subject, and cheerfully to conform to the laws of the country in which you reside.
- (3) You promise not to be concerned in plots, or conspiracies against the Government, but patiently to submit to the decisions of the Supreme Legislature.
- (4) You agree to pay a proper respect to the Chief Magistrate, to work diligently, live creditably, and act honourably towards all men.
- (5) You agree to hold in veneration the original Rules and Patrons of the Order of Freemasonry, and their regular successors, supreme and subordinate, according to their stations and to submit to the awards and resolutions of your Brethern in general Lodge assembled, in every case consistent with the constitutions of the Order.
- (6) You agree to avoid private piques and quarrels, and to guard against intemperance and excess.
- (7) You agree to be cautious in your carriage and behaviour, courteous to your Brethren, and faithful to your Lodge.
- (8) You promise to respect genuine and true Brethren, and to discountenance imposters and all dissenters from the original Plan of Freemasonry.
- (9) You agree to promote the general good of society, to cultivate the social virtues, and to propagate the knowledge of the art of Freemasonry as far as your influence and ability can extend.
- (10) You promise to pay homage to the Grand Master for the time being and to his Officers when duly installed, and strictly to confirm to every Edict of the Grand Lodge.
- (11) You admit that it is not in the power of any men, or body of men, to make alterations of or innovation in the Body of Masonry.

- (12) You promise a regular attendance on the Communications and Committees of the Grand Lodge, upon receiving proper notice thereof, and to pay attention to all the duties of Freemasonry upon proper and convenient occasions.
- (13) You admit that no new Lodge can be formed without permission of the Grand Master or his Deputy and that no countenance ought to be given to any irregular Lodge, or to any person initiated therein; and that no public procession of Masons clothed with the Badges of the Order can take place without the special License of the Grand Master or his Deputy.
- (14) You admit that no person can regularly be made a Freemason or admitted a member of any Lodge without previous notice and due inquiry into his character; and that no Brother can be advanced to a higher Degree except in strict conformity with the laws of the Grand Lodge.
- (15) You promise that no Visitor shall be received into your Lodge without due examination, and producing proper vouchers of his having been initiated in a regular Lodge.

The Secretary sits and Master-Elect turns to East to face the Installing Officer.

**The Ritual proceeds as per Book.**

After Obligation of Master-Elect, Worshipful Master will say:

“I must now request all under the rank of Installed Master except the Master-Elect to retire from the Lodge for a short time.”

All retire without any salute. Officers leave their Collars in Secretaries Table - ( D of C to ensure this).

IG closes the door.

D of C places the kneeling stool in the center and places the Master- Elect behind the kneeling stool facing East.

D of C should ensure that an Apron for the Master-Elect is kept handy.

**The Esotery of the Board of Installed Masters constituted and Installation of Bro. Mukundan Vijayan done.**

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IO- W.Master you will now invest your IPM. ( Investment of IPM – as per Ritual )

IO – I now declare this Board of Installed Master closed.

Installing Officer : ‘Bro. Inner Guard admit the Brethren’ –

All Brethren re-admitted and proclamation made.

**After proclamation:**

D of C will say : ‘Be Seated Brethren’

Installing Officer will present to W.M. warrant of the Lodge

“WM, I now deliver into your special keeping the Warrant of the Lodge and I am sure you will transmit it to your successor, pure and unsullied, as you now receive it.”

Installing Officer then hands over Book of Constitutions, By-Laws of the Regional Grand Lodge and By-Laws of ‘The Mount Lodge No. 14’.

Bro. Secretary should ensure to keep at the Master’s Desk

(i) B of C (ii) RGL By-Law and (iii) Lodge By-Law.

Installing Officer will invite W.Bro.B.Badrinarayanan , to present the Foundation Lodge Jewel.

When W.Bro.Badrinarayanan , is placing the Jewel around his neck, W.M. will rise and W.Bro. W.Bro.Badrinarayanan , will adjust the collar after which the W.M. resumes his seat.

The Installing Officer will then handover the 1862 coin to the Master, with an appropriate explanation that the quarter Anna is of 1862 when the Mount Lodge was consecrated.

Appointment and investiture of Officers done by the newly Installed Master.

Investing Officer and D of C will bring the Officers in the following order for Investiture starting with Senior Warden. Investiture of already Installed Masters will be from the right side of WM.

**List of Officers for the year 2021 – 22**

**As per Last Page.**

W.M. summons the Tyler by two quick knocks.

The Wardens do not gavel. Tyler is invested.

**Charge to Master by - V.W.Bro.K.S.Sankaran**

**Charge to Wardens by - W.Bro. Arvind Siva Mahadevan**

**Charge to Brethren by - W.Bro. R.Pari Arasu**

**D of C to conduct the Respective Brethren to Proper places.**

(All Members of the Lodge to stand except the WM and the Wardens) during Charge to Brethren)

**17 To present an Inventory of the properties of the Lodge to the Worshipful Master:**

IPM will present an inventory of Lodge properties to the Master.

The newly Installed Master then will give his welcome speech.

After his speech, WM will say, “Now I would like to present the Cheques as a contribution By the Lodge which was voted for during the earlier part of this meeting

**( only when the Cheques are ready – otherwise skip this)**

**18. To present Past Master's Jewel to the W.Bro.P.Pasupathinathan.**

WM: I now request R.W.Bro.T.V.Suryanarayanan, Dy.RGM to present the Past Master's Jewel to W.Bro. P.Pasupathinathan.

**WM : "I thank \_\_\_\_\_, for presenting the Past Master's Jewel.**

**19. To Elect 3 members to Enquiry Committee under Bye Law 6.**

Secretary will read the Bye law no.6

"The Lodge shall elect, at the Installation Meeting an Enquiry Committee consisting of not more than five brethren including the Master and Secretary of the Lodge upon the character, qualification circumstances and social standing of the candidate proposed for Membership of the Lodge."

Secretary will propose and D of C will Second the names of

- 1.W.Bro.R.Pari Arasu
  - 2.W.Bro.V.S.Ramakrihnan
  - 3.W.Bro.L.Ramani
- as members of the Enquiry Committee.

WM: Any other nominations? In the absence of any other nomination I declare W.Bro.R.Pari Arasu, W.Bro.V.S.Ramakrihnan & W.Bro.L.Ramani duly elected as Members of the Enquiry Committee.

**20. To Elect 3 members to Audit Committee as per Bye-Law No. 17 :**

Secretary will read Bye-Law 17:

"The Audit Committee shall consist of three members of the Lodge who shall be Elected by the Lodge annually at the Installation meeting in November. The Committee shall audit the annual accounts of all Funds of the Lodge made up to the end of September each year and present the same to the Members for their consideration at the regular Installation meeting in November."

Secretary will propose and D of C will second the names of

- 1.R.W.Bro.V.S.Kylas
  - 2.W.Bro.K.Rangaranan
  - 3.W.Bro. Arvind Siva Mahadevan
- as Members of the Audit Committee.

WM: Any other nominations? In the absence of any other nomination I declare. R.W.Bro.V.S.Kylas , W.Bro.K.Rangarajan 3.W.Bro.Arvind Siva Mahadevan. duly elected as Members of the Audit Committee.

**21. To Elect 3 members to Permanent Committee under Bye-law number 18.**

Secretary will read Bye-Law 18.

"The Master, Immediate Past Master , Wardens, Secretary, Previous year Secretary, Director of Ceremonies Treasurer, and 3 members elected at the installation Meeting shall constitute the Permanent Committee."

Secretary will then propose, and D of C will second the names of

- 1.V.W.Bro.D.R.Chandramouli,
  - 2.W.Bro. S.Nandakumar
  - 3.W.Bro.Serma Pandiyan
- as members of the Permanent Committee.



WM: Any other nominations? In the absence of any other nomination I declare  
V.W.Bro.D.R.Chandramouli, 2.W.Bro.S.Nandakumar & W.Bro.Serma Pandiyan  
duly elected as Members of the Permanent Committee.

**22 To nominate a candidate for election to the Regional grand Board of General Purposes.**

Secy. to inform the Lodge that it is our practice to nominate the IPM .  
Following the same procedure, we may nominate W.Bro.P.Pasupathinathan.

**23. To pass a resolution authorising the Treasurer to operate jointly with WM  
or Secretary the Bank Accounts and sign cheques.**

WM will say : “This being a statutory formality, it may be taken as passed”.( one knock)

**24 To transact such other business as may be regularly brought before the lodge**

Secy to inform that there is no other business to be transacted at this stage.

**25. To offer greetings to brethren celebrating their Birthday/ Wedding**

**Anniversary during the month of January 2022 (as per Mount Musings).**

Almoner will offer Birth Day / Wedding Day Greetings.

**26. To Honour the Cause of Charity**

The Deacons will circulate the Charity Box.

**27. To close the Lodge**

WM - I rise for the First time to enquire.....

Secretary will report - Worshipful Master – There is no fresh communication from  
Grand Lodge of India.

WM - I rise for the Second time for the same purpose:

The Dy.Regional Grand Master and the Officers of the R.G.L. will greet the Master.

Dy.RGM will then address the Brethren.

At this stage He may desire to retire with his officers.

WM: Bro.D of C arrange a suitable escort.

The Lodge D of C will arrange a suitable escort.

**ESCORT :**

Junior Deacon

Senior Deacon

Chaplain

IPM

Steward

Chief Steward

Dy.RGM will retire along with officers on deputation.

(OR)

In case, if Dy.RGM suggests to WM that the Lodge escort may be dispensed with, then

WM should direct the deacons to the door of the lodge (near Innerguard).

WM to say : Bro.Deacons to the Door

Secretary will report - Worshipful Master – There is no fresh communication from

Regional Grand Lodge of Southern India.

WM will rise for the Third and last time .....

Greetings from other Ruling Masters / visitors / etc....

Bro. Secretary / Treasurer will report the amount of Charity Collections.

Apologies for absence to be communicated ( so far received )

Proposals for initiations , Joining if any may be made.

WM will close the Lodge in due and ancient form and the brethren will depart in peace

Love and Harmony after rendering the National Anthem turning to the East and facing  
the National Flag.

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V.W.Bro.K.S.Sankaran  
Secretary

**CHECK LIST - 10 January 2022**

1. Background Banner- inside Hall and for group photo.
2. Charity Programme in the Morning if any?

Banner to be ready by 5.30 p.m. – for Photo.

Snaks, Tea / Coffee to be ready by 4.30 pm. It should be made available for Dy.RGM and to Members of Deputation, Visitors etc. – Master Elect to arrange and coordinate.

3. Group Photo – Photographer to be informed –

4. Audio – Not necessary

Mike necessary – Temple 1- for Installation meeting / Not necessary

Mike and Box speaker / mike for Master / Mike for Dy.RGM - Address / Not necessary

Decide whether Audio systems necessary for Banquet Hall for Light music and song / Not necessary

5. Seating arrangement in the Temple

Sufficient no. of chairs to be kept ready for all Brethren attending the meeting. –  
D of C to ensure the same.

6. The following are to be decided and kept ready before the commencement of the Meeting:

- a. Any Memento to be given for DyRGM- if so the same are to be kept ready
- b. Past Master's Jewel - ( Ready )
- c. W.M. Apron – Master Elect to arrange and keep ready
- d. Awards to be kept ready for presentation ( Not applicable for this meeting)

7. Stewards identified should be ready to serve Dy RGM deputation.

They can leave along with RGL .Deputation .

Usually Toast will be present during Installation and one PM to be ready to give Brief History Of Lodge during Toast.

Master Elect to be ready with his note –

This can be given inside the Temple during his speech after Installation.

Master elect to coordinate for Feloowship –

Ensure Fellowship items are held in custody of one of our Brethren.

For the Dinner arrangements with no. of persons and menu of his choice with special ref. to Non Veg. item for Short eats / dinner

Secretary

**List of Officers for the year 2021- 22**

<b>S.No</b>	<b>Office</b>	<b>Name</b>
1	Worshipful Master	W.Bro.Mukundan Vijayan
2	Immediate Past Master	W.Bro.P.Pasupathinathan
3	Senior Warden	Bro.Puvvada Srinivas
4	Junior Warden	W.Bro.B.Badrinarayanan
5	Chaplain	Bro.Anthony Muthu Sharun
6	Treasurer	W.Bro.Venkat Natarajan
7	Secretary	V.W.Bro.K.S.Sankaran
8	D of C	W.Bro. Neelakandan Kumar
9	Senior Deacon	Bro. Sampath Durairajan
10	Junior Deacon	Bro.K.T.Sankar Subramanian
11	Bearer of V.S.L.	R.W.Bro.V.S.Kylas
12	Bearer of V.S.L.	W.Bro.K.Rangarajan
13	Bearer of V.S.L.	W.Bro.L.Ramani
14	Bearer of V.S.L.	Bro.Srinivasa Nallaperumal
15	Bearer of V.S.L.	Bro.Narashima Kannan
16	Sword Bearer	Bro.Rangasamy Balamuruga
17	Assistant Secretary	Bro.Natarajan Rajendran
18	Assistant D of C	W.Bro. Arvind Siva Mahadevan
19	Almoner	W.Bro.R.Pari Arasu
20	Organist	Bro.C.D.Ravishanar
21	Inner Guard	Bro.Sasiganesh Sathyanarayana
22	Chief Steward	W.Bro.Serma Pandiyan
23	Steward	Bro.Ramnath Lakshmanan
24	Steward	Bro.Kaushik M.Ramakrishnan
25	Steward	Bro.Mahendran Karthik
26	Steward	Bro. Mahendraraj Sounderapandiyan
27	Tyler	W.Bro.P.J Ramanujam